

MANDATORY 2016 Summer Staff Training Schedule

**Camp Directors, Assistant Directors, Counselors, All Instructors,
Paraprofessionals, Nurses and Junior Counselors.**

Please check the Attendees Column to see what training you MUST attend.

Date	Time	Location	Training	Attendees
May 21 Saturday	10:00 am – 3:00 pm	Senior & Community Center 61 Durant Terrace Upstairs Socialization Room And Multi - Purpose Room	<u>Mandatory Certification</u> Adult and Child CPR/First Aid Call 860.638.4500 to register	Directors Assistant Directors
OR May 23 AND 24	5:00 pm – 8:00 pm	Senior & Community Center 61 Durant Terrace Upstairs Socialization Room And Multi - Purpose Room	<u>Mandatory Certification</u> Adult and Child CPR/First Aid Call 860.638.4500 to register <u>MUST ATTEND BOTH MAY 23 & 24</u>	Directors Assistant Directors
June 7 Tuesday	4:00 pm	Senior & Community Center 61 Durant Terrace Dining Hall Downstairs	Directors Meeting Emergency Training CRT Lunch Training Discuss Supply Pick up	Directors Assistant Directors
Wednesday June 15 <u>ARRIVE BY 3:45</u>				
June 15 Wednesday	4:00 pm	Snow School Auditorium	Mayor's Welcome Speech	All Staff & Instructors Junior Counselors
June 15 Wednesday	4:10 pm	Snow School Auditorium	OSHA with Luke Pentz	All Staff & Instructors Junior Counselors
June 15 Wednesday	4:40 pm	Snow School Auditorium	Risk Management with Nancy Conway - Raczka	All Staff & Instructors Junior Counselors
June 15 Wednesday	5:00 pm	Snow School Auditorium	DCF Training	All Staff & Instructors Junior Counselors
June 15 Wednesday	5:15 pm	Snow School Auditorium	Pool Training	All Staff & Instructors Junior Counselors
June 15 Wednesday	5:30 pm	Snow School Auditorium	Bus Training	All Staff & Instructors Junior Counselors
June 15 Wednesday	5:45 pm	Snow School Auditorium	Discuss Staff Manual Medical Issues	All Staff & Instructors Junior Counselors
June 15 Wednesday	6:15 pm	Snow School Auditorium	Meds Training	Directors Assistant Directors Paraprofessionals Friends and Fun Staff
Friday June 17				
June 17 Friday	2:00 pm	Crystal Lake	Site Training Crystal Lake	Summer Time Staff Lifeguards
June 17 Friday	9:00 am	Bielefield, WWMS, Snow, Moody, Lawrence	Site set-up	All Staff & Instructors Junior Counselors
Monday June 20	9:00 am	First Day of Summer Camp	All sites	All staff
Wednesday August 3	4:00 pm	Senior & Community Center 61 Durant Terrace Dining Hall Downstairs	End of the summer meeting	Directors Assistant Directors